

## Guidelines for Authors

*Abhigyan* invites research based or high level of conceptual papers on any aspects of management/organizations or social institutions. When submitting articles, please adhere to the following guidelines:

1. Aim for manuscript length of between **5,000** to 7,000 words including figures and tables, typed in double-space or printed in 12 point Times New Roman font on 8.5” X 11” (A-4) size papers with 1.5 inch margin on all four sides. All pages should be numbered consecutively.
2. The cover page should contain title of the paper, author’s name, designation, official address, contact address, phone/fax numbers and e-mail address. This first page of the text should show the title of the paper but NOT the author’s name.
3. A non-mathematical **abstract of about 150 words and five key words** should be submitted along with the paper.
4. E-mail your text or send on computer disk in MS Word.
5. Number (in Roman Letters) and caption all exhibits, charts and tables. Minimize the number of **Tables and figures to 3 or 4.**
6. The manuscript should not contain footnotes. References should be cited at the end of the manuscript in alphabetical order by author’s name. The list should mention only those sources cited in the text of the manuscript.
7. For references guidelines specified in the publication Manual of the **American Psychological Association** needs to be followed.
8. Authors should certify on the cover page of the manuscript that the material is not **published, copyrighted, accepted or under review elsewhere.** Also the author has to assign all the copyright relating to the article to “*Abhigyan*” – Management Journal of Foundation for Organisational Research and Education. Note that it is the author’s responsibility to obtain permission of copyright issues where ever required.
9. Improper or weak submissions will be rejected in the initial screening. Selected papers will be forwarded for a double blind reviewing process that may take between three to four months.

FORE pays an honorarium of Rs. 3000/- for accepted articles.

The manuscripts should be sent to: [abhigyan@fsm.ac.in](mailto:abhigyan@fsm.ac.in)

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