

**Duplicate ID cum Library Membership Card -1****The Library and Resource Centre  
FORE SCHOOL OF MANAGEMENT**B – 18, Qutub Institutional Area  
Adhitam Kendra, New Delhi -110016Registration No.:- 

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 Date of Joining 

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Course/Batch/Branch :- FMG\_\_ / IMG\_\_ / WMG\_\_

Name Please fill in Block Letters

Dear Sir  
I have lost/ misplaced my ID cum Library Membership Card on dated \_\_\_\_\_. I request you to please issue me the First Duplicate ID cum Library Membership Card. I herby undertake the responsibility to pay any loss due to the misuse of the lost card.

1		2	
	Signature of Applicant Dated		Signature( PGP Chairman) Dated
3	Fee ₹ 500/- Receipt no.                      Dated	4	Signature( Librarian) Dated
5	Received Duplicate Membership Card		Signature of Applicant Dated

**Duplicate ID cum Library Membership Card -2**

Dear Sir  
I have lost/ misplaced my Duplicate – 1 ID cum Library Membership Card on dated \_\_\_\_\_. I request you to please issue me the Second Duplicate ID cum Library Membership Card. I herby undertake the responsibility to pay any loss due to the misuse of the lost card.

1		2	
	Signature of Applicant Dated		Approved / Not Approved Signature( PGP Chairman) Dated
3	Fee ₹1000/- Receipt no.                      Dated	4	Signature( Librarian) Dated
5	Received Duplicate – 2 Membership Card		Signature of Applicant Dated

**Duplicate ID cum Library Membership Card -3**

Dear Sir  
I have lost/ misplaced my Duplicate – 2 ID cum Library Membership Card on dated \_\_\_\_\_. I request you to please issue me the Third Duplicate ID cum Library Membership Card. I herby undertake the responsibility to pay any loss due to the misuse of the lost card.

1		2	
	Signature of Applicant Dated		Approved / Not Approved Signature( PGP Chairman) Dated
3	Fee ₹1000/- Receipt no.                      Dated	4	Signature( Librarian) Dated
5	Received Duplicate – 3 Membership Card		Signature of Applicant Dated