



Duplicate Card Form
Identity cum Library Membership for Student
FORE School of Management

‘Adhitam Kendra’ B – 18, Qutub Institutional Area,
New Delhi -110016

Please ✓ mark: PGDM – FMG, IMG, FM, BDA/FPM _____ Roll No. _____

ID cum Library Membership No. _____ Date ____/____/____

Name _____

Dear Sir,

I have lost/ misplaced my ID cum Library Membership Card on _____ and lodged a FIR*,
No. _____ dated ____/____/____.

Request you to issue me the Duplicate ID cum Library Membership Card. I undertake the responsibility of
any misuse of the lost card.

The requisite fee* of Rs. ____/ vide receipt no. _____ dated ____/____/____ is deposited.

(*please enclose the copy)

Signature of the Applicant

Signature of Senior Manager (Academics-I)

Signature of Dean (Academics)

Signature of Library Staff

Signature of Librarian

ID cum Library Membership No. _____ Duplicate Card First / Second / Third _____, received by
the applicant.

Date ____/____/____

Signature _____