

FORE SCHOOL OF MANAGEMENT NEW DELHI

EMPANELMENT OF SUPPLIER AND INVITATION / EXPRESSION OF INTEREST / QUOTATION TO OFFER DISCOUNT RATE TO LIBRARY ON SUPPLY OF JOURNALS & MAGAZINES.

The Suppliers, Vendors, or Publishers interested in supplying journals & magazines (Journals) to the FORE School of Management (FSM) Library during the year 2020 are requested to apply for registration of their firm with FSM.

Sealed quotations / tenders are invited for year 2020 from the reputed suppliers on the basis of publisher to offer highest rate of discount to library on supply of journals & magazines as per the FSM Library terms and conditions.

Tender Policy

The supplier should quote the discount on the basis of journals title/s in a “prescribed Performa for offering discount on supply of journals”.

Prescribed Performa to quote the rate of discount is available at the end of this document.

1. A list of proposed journals for subscription is provided by the library.
2. The expression of interest needs to be submitted in sealed envelope with superscription. “Expression of Interest for supply of journals”.
3. Please submit your quotations within the stipulated time; the quotations will be opened in front of Library Committee (LC) members in the upcoming LC meeting.
4. In case of Proprietary Documents / Items, the concerned firm / aggregator may communicate us to appear for negotiation in the LC meeting.
5. The rates of discount with other terms & conditions will be applicable for the duration of quoted year/s. It may be extended further with mutual agreement, if required.
6. In case of any discrepancy intentionally or unintentionally by any supplier, LC reserves the right to reject their quotations / black list their names.
7. The quotations received after due date and time or incomplete shall be rejected out rightly.
8. The FSM does not bind itself to accept the highest quotation and reserves the right to reject any or all quotations without assigning any reason thereof. The right to accept quotation in part, i.e., any item or any quantity and to reject it for the rest is also reserved. FSM reserves the right to place order to more than one supplier.
9. The supplier shall not decrease the rates of discount for any reason whatsoever during the agreement period. However, in any genuine case, it may be considered by the FSM authority.
10. The supplier should have at least five years’ experience in the field. List of reputed organizations where the bidder had given such service should be attached.
11. A certificate that your firm has not been debarred/blacklisted for any reason/period by any Central/State Govt. Dept./Institute/Organisation, etc. should be submitted. If so, particulars of the same may be furnished. Concealment of facts shall not only lead to cancellation of the order for supply of journals, but may also warrant legal action/debar/blacklist which deemed fit.
12. The supplier shall deliver the journals to FSM Library premises at his own expenses. No freight for to and fro transportation shall be paid by the Library. If freight for to and fro transportation etc. is applicable, it should be communicated in writing in advance.
13. Once the quotation along with the final rate of discount submitted by supplier is accepted by the institute, the selected supplier/aggregators has to submit an undertaking regarding supply of journals as per library terms & condition and after empanelment; they shall not deny to supply the journals for any reason whatsoever during the subscription period.

14. The supplier will submit/provide the proforma invoice for advance payment, if already submitted please ignore. Once the payment is received; the receipt of payment should be submitted immediately.
 15. The publications should be delivered at institute's address, duly packed in perfect condition. The supply of publications should be made at the earliest after the receiving of payment; but not later than four and eight weeks in case of Indian and foreign publications respectively. In case of delay in publication from the publisher's end, FSM library should be informed with reason by the supplier immediately.
 16. Defective publications should be replaced at the earliest but not later than four and eight weeks for Indian and foreign publications respectively.
 17. User's ID and Password for free online access with print subscription, if any, should be provided well in advance.
 18. If any publisher ceases / backs out or unable to publish its publication/s for which an advance payment has been made; written intimation should be communicated to the FSM Library within two weeks from the date of announcement.
 19. On intimation about the missing issue/s, the same should be replaced at the earliest but not later than two and four weeks for Indian and foreign publications respectively.
 20. In case of non-replacement of publication(s) due to any reason including cases of missing, lost and defective issues, the amount paid by FORE School of Management for the same should be refunded on pro-rata basis at the earliest but not later than two weeks after the date of intimation. If any supplier is found habitual of missing issues; then library may impose the penalty on him or blacklist / debar him.
 21. In case the subscription rate is reduced by the publisher for the subscription period for which the FSM has already made the payment, the supplier has to refund the excess amount paid within fifteen days of such reduction with proof. The supplier will extend the promotional offer, scheme and benefits on any publication to FSM Library, as and when offered by the publisher.
 22. Appeal against any terms & conditions shall, however, lie with the Director, FSM whose decision shall be final. The dispute, if any, shall be subject to the jurisdiction of Courts at New Delhi. Any other jurisdiction mentioned in the quotations or invoices of the journal supplier shall be invalid and shall have no legal sanctity.
 23. In case, any other information/clarification is required, the Librarian may be contacted at Telephone No. 011- 41242485 on any working day (Monday to Friday) during 09:00 a.m. to 05:00 p.m.
 24. The quotation shall be submitted in sealed envelope and shall have the **superscription. "QUOTATION TO OFFER DISCOUNT RATE TO LIBRARY ON SUPPLY OF JOURNALS & MAGAZINES"**.
 25. The sealed quotations, complete in all respects, should be dropped in tender box located at the security gate at **FORE School of Management, New Delhi "Adhitam Kendra"** B-18, Qutub Institutional Area, New Delhi - 110 016 latest by 20.12.2019 by 15.00 hours.
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Performa for Offering Discount on Supply of Journals & Magazines for Year 2020

Sn	Name of Journal	Name of Publisher and Place	List Price in Rs	Discount %	Net Price in Rs.
1	Entrepreneur Magazine	Franchise India, Faridabad			
2	Journal of Entrepreneurship	SAGE Publications India Pvt. Ltd, New Delhi			
3	Economic & Political Weekly	Sameeksha Trust, Mumbai			
4	Capital Market	Capital Market Publishers India Pvt. Ltd., Mumbai			
5	Chartered Accountant	The Institute of Chartered Accountants of India, New Delhi			
6	Chartered Secretary	The Institute of Company Secretaries of India, New Delhi			
7	Dalal Street Investment Journal	DSIJ Pvt. Ltd., Mumbai			
8	Finance India	Indian Institute of Finance, Greater Noida			
9	Financial Planning Journal	Financial Planning Standard Board India, Mumbai			
10	Indian Journal of Corporate Governance	SAGE Publications India Pvt. Ltd, New Delhi			
11	Indian Journal of Finance	Associated Management Consultants Private Limited, New Delhi			
12	Indian Growth and Development Review	Emerald Publishing Limited, UK			
13	Indian Journal of Research in Capital Markets	Associated Management Consultants Private Limited, New Delhi			
14	Journal of Accounting & Finance	Research Development Association, Jaipur			
15	Journal of Applied Corporate Finance	Wiley Subscriptions Services, USA			
16	Journal of Emerging Market Finance	SAGE Publications India Pvt. Ltd, New Delhi			
17	Journal of Quantitative Economics	Springer Nature India Private Limited, New Delhi			
18	M & A Critique	HU Mergersindia.com Pvt. Ltd., Pune			
19	Outlook Money	Outlook Publishing India Pvt. Ltd., New Delhi			
20	The Indian Banker	Indian Banks' Association, Mumbai			
21	The Insurance Times	Sashi Publications Pvt. Ltd., Kolkata			
22	The Management Accountant	The Institute of Cost Accountants of India, Kolkata			
23	Diplomatist Magazine	L. B. Associates Pvt. Ltd., Noida			
24	Focus WTO	Indian Institute of Foreign Trade, New Delhi			
25	Geopolitics Magazine	Newseye Media Private Limited, New Delhi			
26	Strategic Affairs	Stratcore Advisory and Consultancy Pvt. Ltd., New Delhi			
27	AIMS International Journal of Management	AIMS International, Gujarat			
28	Asian Case Research Journal	World Scientific Publishing, USA			
29	Business India	Business India Publications Ltd., Mumbai			
30	Business Today (2 Copies)	Living Media India Limited, New Delhi			
31	Business World	BW Businessworld Media Pvt. Ltd., New Delhi			
32	BW Marketing White Book	BW Businessworld Media Pvt. Ltd., New Delhi			
33	Consumer Voice	Voice Society, New Delhi			
34	Images Retail	Images Multimedia Pvt. Ltd., New Delhi			
35	Pitch Magazine	Adsert Web Solutions Pvt. Ltd., Noida			
36	HR Magazine	Society for Human Resource Management ,			

		USA			
37	Indian Journal of Gender Studies	SAGE Publications India Pvt. Ltd, New Delhi			
38	Labour Law Journal	Reed Elsevier Publishing (India) Pvt. Ltd., Chennai			
39	Negotiation Briefings	Business Management Daily (Harvard Law School), USA			
40	Organizational Dynamics	Elsevier, USA			
41	People Matters Magazine	People Matters Media Pvt. Ltd., Gurgaon			
42	Frontline	THG Publishing Private Limited, Chennai			
43	India Today	Living Media India Limited, New Delhi			
44	LawZ Magazine	Lawz Media Private Limited, New Delhi			
45	National Geographic Magazine	Amar Chitra Katha Pvt. Ltd., Mumbai			
46	Outlook	Outlook Publishing (India) Pvt. Ltd., New Delhi			
47	Reader's Digest	Living Media India Limited, New Delhi			
48	Time	Time Magazine HK Limited, Hong Kong			
49	The Week	Malayala Manorama Co. Ltd., Kottayam			
50	The HR Digest	Fastest Media Co., USA			

Those who quote for all / maximum Journals will be invited for empanelment.

Signature of owner/proprietor.