



**Ref No.:** FSM/CC/RFQ/AMC/2020-21/02

**Subject:** RFQ for Care pack/ Extended warranty (AMC) of Desktop Computer and Laptop for next 1 year (2021-22)

Sealed tenders are invited from OEM's/ or their eligible Service Provider Companies / Firms dully authorized by OEM, for the award of Care pack/ Extended warranty (AMC) of Desktop Computer and Laptop.

Interested vendors are requested to submit their proposal in a closed envelope mentioning **"Quotation for Care pack/ Extended warranty (AMC) of Desktop Computer and Laptop (2021-22)"**.

The General Terms & Conditions are attached as **Annexure-1**.

**Tender Issue Date:** 15-Dec-2020

**Tender Closing Date:** 30-Dec-2020

*Uday Kumar*  
*15/12/2020*

**Issued by:**

**Manager (Systems)**

FORE School of Management  
B-18, Qutab Institutional Area,  
New Delhi – 110016

## Annexure-1

### General Terms & Conditions of Bid:

#### **1. Bid Submission: Two Bid System (Technical Bid and Financial Bid):**

- A. The two bid system will be followed for this tender. Bidder is advised to carefully read this tender document before submitting their bid. In this system bidder must submit his offer in two separate sealed envelopes under main envelop as explained below:
  - I. Envelope No.1 "Technical Bid"
  - II. Envelope No.2 "Financial Bid"
- B. Bidders will be selected by the following steps given as under:
  - I. Short-listing of eligible vendors satisfying the technical qualification requirements laid in this tender document.
  - II. The Financial Bids of only those bidders will be opened whose technical bids would clear the technical evaluation.
  - III. Selection of bidder as the Service Provider based on the lowest price quotes and meets the commercial qualification requirements from the technically qualified short listed vendors.

#### **1A. Technical Bid:**

- A. OEM's/ or their eligible Service Provider Companies / Firms dully authorized by OEM. Document required for the same.
- B. Copy of PAN card
- C. Certificates of registration for GST

#### **1B. Financial Bid:**

- A. The rate may be quoted for Financial Bid in a separate envelope mentioning "**Financial Bid**" in a sealed cover with signature of authorized person.
- B. The Financial Bid should contain the rate against each item separately. All taxes and duties, if any must be indicated.



## Submission Deadlines:

- A. **Submission Deadlines:** Interested bidders send their offer in a closed envelop mentioning “**Quotation for Care pack/ Extended warranty (AMC) of Desktop Computer, Laptop (2021-22)**” on the cover, by courier or drop it in the box kept with security guard of FORE School of Management latest by 11:00 A.M. on or before 30<sup>th</sup> December 2020.
- B. **Submission Delivery Address:** The delivery address to be used for all submissions is

**Uday Kumar**

Manager (Systems)

FORE School of Management

B-18, Qutab Institutional Area, New Delhi – 110016

Phone No.: +91-11-41242445, Email: [uday@fsm.ac.in](mailto:uday@fsm.ac.in)

- C. **Submission Questions and Clarifications:**

You may contact -

**Uday Kumar**

Call: +91-11-41242445 or Email to [uday@fsm.ac.in](mailto:uday@fsm.ac.in)

**Electronic Submission:** Electronic submission in response to this Request for Proposal will not be accepted. All submission must be on paper.

## Other Terms & Conditions

- A. **Purchase Order:** The Purchase Order will be released for those who have successfully qualified the Technical Bid and Financial Bid. The Purchase Order has to be accepted by the bidder signing and returning an acknowledgement copy of it within 2 working days.
- B. **Payment Term:** The Payment will be made after the delivery of the certificate of Care Pack/ Extended Warranty & Submission of Invoice. **The detail hardware inventory is mentioned in Annexure-2.**

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Phone No. +91-011-41242424

*Uday Kumar*





### List of Hardware for Care pack AMC

#### 1. Desktop Computer

S.No.	Model	Serial No.	Purchase Date
1	HP 280 G3	INA803S6NB	29-Jan-18
2	HP 280 G3	INA803S6NC	29-Jan-18
3	HP 280 G3	INA803S6ND	29-Jan-18
4	HP 280 G3	INA803S6NF	29-Jan-18
5	HP 280 G3	INA803S6NG	29-Jan-18
6	HP 280 G3	INA803S6NH	29-Jan-18
7	HP 280 G3	INA803S6NK	29-Jan-18
8	HP 280 G3	INA803S6NL	29-Jan-18
9	HP 280 G3	INA803S6NM	29-Jan-18
10	HP 280 G3	INA803S6NN	29-Jan-18
11	HP 280 G3	INA803S6NP	29-Jan-18
12	HP 280 G3	INA803S6NQ	29-Jan-18
13	HP 280 G3	INA803S6NR	29-Jan-18
14	HP 280 G3	INA803S6NS	29-Jan-18
15	HP 280 G3	INA803S6NT	29-Jan-18
16	HP 280 G3	INA803S6NV	29-Jan-18
17	HP 280 G3	INA803S6NW	29-Jan-18
18	HP 280 G3	INA803S6NX	29-Jan-18
19	HP 280 G3	INA803S6NY	29-Jan-18
20	HP 280 G3	INA803S6NZ	29-Jan-18
21	HP 280 G3	INA803S6PB	29-Jan-18
22	HP 280 G3	INA803S6PC	29-Jan-18
23	HP 280 G3	INA803S6PD	29-Jan-18
24	HP 280 G3	INA803S6PF	29-Jan-18
25	HP 280 G3	INA803S6PG	29-Jan-18
26	HP 280 G3	INA803S6PH	29-Jan-18
27	HP 280 G3	INA803S6PJ	29-Jan-18
28	HP 280 G3	INA803S6PK	29-Jan-18
29	HP 280 G3	INA803S6PL	29-Jan-18
30	HP 280 G3	INA803S6PO	29-Jan-18
31	HP 280 G3	INA803S6P1	29-Jan-18
32	HP 280 G3	INA803S6P2	29-Jan-18

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*Aditya Kumar*



33	HP 280 G3	INA803S6P3	29-Jan-18
34	HP 280 G3	INA803S6P4	29-Jan-18
35	HP 280 G3	INA803S6P5	29-Jan-18
36	HP 280 G3	INA803S6P6	29-Jan-18
37	HP 280 G3	INA803S6P7	29-Jan-18
38	HP 280 G3	INA803S6P8	29-Jan-18
39	HP 280 G3	INA803S6P9	29-Jan-18
40	HP 280 G3	INA803S6NJ	29-Jan-18
41	HP 280 G2	INA642XFHD	09-Feb-17
42	HP 280 G2	INA642XFH0	09-Feb-17
43	HP 280 G2	INA636W3X9	09-Feb-17
44	HP 280 G2	INA636W61K	09-Feb-17
45	HP 280 G2	INA642XFDM	09-Feb-17
46	HP 280 G2	INA642XFFZ	09-Feb-17
47	HP 280 G2	INA642XFHR	09-Feb-17
48	HP 280 G2	INA642XFHH	09-Feb-17
49	HP 280 G2	INA642XFC8	09-Feb-17
50	HP 280 G2	INA642XFJ2	09-Feb-17

## 2. Laptop

S. No.	Model	Serial No.	Purchase Date
1	HP 440 G4	5CD6466KMK	25-Dec-16
2	Apple Macbook Pro Notebook	C02W4BX7HV2L	18-Apr-18

*Vijay Kumar*