



FORE School Of Management

Ref No.: FSM/CC/RFQ/Apple-iMac/2022-23/08

Subject: Request for Quotation for Purchase of Apple iMac and accessories

FORE School of Management, New Delhi one of the Premier Business Schools in India, intends to procure Apple iMac and accessories. You are requested to submit your proposal/ quotation for supply of the following:

Sr. No.	Make & Model
1	Apple 2021 iMac with 4.5K Retina Display Specifications: <ul style="list-style-type: none">a. Apple 2021 iMac with 4.5K Retina Display (24-inch/60.96 cm, M1 chip with 7-core CPU and 7-core GPU, 8GB RAM, 256GB)b. Apple Care Plus (1+ 2 years)c. Additional 2 years non-comprehensive warranty (4th and 5th year) Quantity: 10 Nos.
2	Apple C-Type to Ethernet Connector Quantity: 10 Nos.
3	Apple TV 4k (WI-FI + Ethernet with 128GB storage) Quantity: 1 No.
4	Apple iPad Pro Wi-Fi 128GB Quantity: 1 No.

1. Scope of Work

- a. Successful bidder is fully responsible for the delivery of above mentioned items.

2. Bid Submission

- a. Bids are invited in Two Bids System i.e. (1) Technical and (2) Commercial

Technical and Commercial bids should be sealed separately and enclosed in a sealed envelope clearly indicating separately Technical Bid for "IT - Technical Bid - Quotation for Apple iMac and accessories" and Commercial Bid for "IT - Commercial Bid - Quotation for Apple iMac and accessories".



B-18, Qutab Institutional Area, New Delhi-110 016
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Submission Deadlines: Interested bidders send to their offer in a sealed envelope mentioning "IT-Quotation for Apple iMac and accessories" on the cover, by courier or drop it in the box kept with security guard of FORE School of Management latest by **3:00 P.M. on or before 22nd Feb 2023**. Quotations received after the stipulated time of the Due date or incomplete in any respect are liable to be rejected.

The Institute will not be responsible for any postal/courier delay and also for reasons beyond control of the Institute.

b. **Submission Delivery Address:** The delivery address to be used for all submissions is

Mr. Uday Kumar
Sr. Manager (Systems)
FORE School of Management
B-18, Qutab Institutional Area, New Delhi – 110016
Phone No.: +91-11-41242445, Email: uday@fsm.ac.in

c. **Submission/ Technical Questions and Clarifications:** You may contact

Mr. Uday Kumar
Sr. Manager (Systems)
Phone No.: +91-11-41242445, Email: uday@fsm.ac.in

Electronic Submission: Electronic submission in response to this Request for Quotation will not be accepted. **All submission must be on paper.**

3. **Terms & Conditions**

a. **Bidder Technical Eligibility:**

- The bidder shall provide the firm & company details copy of registrations along with the valid GST number with PAN Number allotted by the competent authorities.
A self-certified document in support of this must be enclosed.
- Bidder should be OEM/Authorized Partner/service provider of the OEM.
A document in support of this must be enclosed.

b. **Bidder Selection:**

- The bids will be evaluated for technical qualification.



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- The commercial bid will be opened after evaluation of the technical bid.
 - Among the technically qualified bids, the best commercial price bid will be selected.
- c. **Purchase Order:** The successful bidder shall be issued with Purchase Order. The Purchase Order is to be accepted by the bidder signing and returning an acknowledgement copy of it within 5 working days. Acceptance of Purchase Order shall effect a contract between the Parties under which the rights and obligations of the parties shall be governed solely by the terms and conditions of this Purchase Order.
- d. **Delivery:** 1- 2 weeks
- e. **Payment Terms:**
- Payment will be made after technical inspection by the purchaser to verify the technical compliance of the item supplied and installation checklist.
 - 100% Payment shall be made on successful delivery, installation and system integration with networking components to achieve end-to-end connectivity.
 - No payment will be made for Apple iMac and accessories rejected at the site on testing.
 - For claiming this payment the following documents are to be submitted to the purchasing authority.
 - a. Invoice fully showing GST No. and Bank Details
 - b. Delivery Challan/ Bills in duplicate duly pre-receipted
 - c. PAN Card

Issued by:



Sr. Administrative Officer

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