



## FORE School Of Management, New Delhi

**Ref No.:** FSM/CC/RFQ/Desktop/2022-23/09

**Subject:** Request for Quotation for Purchase of Small Form Factor Desktops (Dell)

FORE School of Management, New Delhi one of the premier Business Schools in India, intends to procure the Desktop. You are requested to submit your proposal/ quotation for supply of the following:

Sr. No.	Quantity: 61 nos
1	<p><b>Make &amp; Model:</b> Dell 5000 Small Form Factor</p> <p><b>Specification:</b></p> <p><b>Dell 20 Monitor – E1920H</b></p> <p>Intel Core i7- 12th Generation 12700, 12C,25MB Cache,20T ,2.1Ghz to 4.9Ghz/65W</p> <p><b>Graphics:</b> AMD Radeon 550 with 2GB LP &amp; Integrated Intel UHD Graphics 730</p> <p>Intel Q670 Chipset</p> <p>16GB RAM DDR4-3200, Two DDR4 UDIMM Slots, Dual-channel capable up to 128GB DDR4-3200</p> <p>512GB SSD M.2 2230 PCIe NVMe Class 35</p> <p>High Definition(HD) Audio</p> <p>USB Keyboard, Black</p> <p>USB Mouse Black</p> <p>Power Supply 260W with 85% Efficient, 80 Plus Bronze</p> <p><b>Connectivity:</b> Ethernet Integrated 100/1000M</p> <p><b>Front Ports:</b> 2xUSB 3.2 Gen1, 1xUSB -C 3.2Gen1, 1xHeadphone/Microphone combo jack</p> <p><b>Rear Ports:</b> 2xUSB 2.0, 4xUSB 3.2Gen1, 1VGA,2xDP 1.4a., 1HDMI</p> <p>Security/Certifications</p> <p>Discrete TPM 2.0, ENERGY STAR Qualified, TCO Certified</p> <p>3-Years Onsite Service</p> <p><b>Operating System:</b> Ubuntu Linux 20.04</p>

### 1. Scope of Work

- Successful bidder is fully responsible for the delivery of Desktops.

### 2. Bid Submission

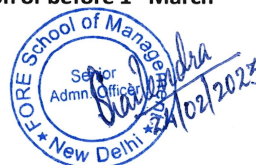
- Bids are invited in Two Bids System i.e. (1) Technical and (2) Commercial**

Technical and Commercial bids should be sealed separately and enclosed in a sealed envelope clearly indicating separately Technical Bid for "**Technical Bid - Quotation for Small Form Factor Desktops**" and Commercial Bid for "**Commercial Bid - Quotation for Small Form Factor Desktops**".

**Submission Deadlines:** Interested bidders send to their offer in a sealed envelop mentioning "Quotation for Small Form Factor Desktops - Dell" on the cover, by courier or drop it in the box kept with security guard of FORE School of Management latest by **3:00 P.M. on or before 1<sup>st</sup> March**

B-18, Qutub Institutional Area, New Delhi-110 016  
Phone No. +91-011-41242424

*uday kumar*





## FORE School Of Management, New Delhi

**2023.** Quotations received after the stipulated time of the Due date or incomplete in any respect are liable to be rejected.

The Institute will not be responsible for any postal/courier delay and also for reasons beyond control of the Institute.

**b. Submission Delivery Address:** The delivery address to be used for all submissions is

**Mr. Uday Kumar**  
Sr. Manager (Systems)  
FORE School of Management  
B-18, Qutab Institutional Area, New Delhi – 110016  
Phone No.: +91-11-41242445, Email: [uday@fsm.ac.in](mailto:uday@fsm.ac.in)

**c. Submission/ Technical Questions and Clarifications:** You may contact

**Mr. Uday Kumar**  
Sr. Manager (Systems)  
Phone No.: +91-11-41242445, Email: [uday@fsm.ac.in](mailto:uday@fsm.ac.in)

**Electronic Submission:** Electronic submission in response to this Request for Quotation will not be accepted. **All submission must be on paper.**

### 3. Terms & Conditions

**a. Bidder Technical Eligibility:**

- The bidder shall provide the firm & company details copy of registrations along with the valid GST number with PAN Number allotted by the competent authorities. **A self-certified document in support of this must be enclosed.**
- Bidder should be OEM (Dell)/Authorized Partner/service provider of the OEM. **In case the bidder is an Authorized Partner or Service Provider a valid MAF specific to this tender to quote on behalf of OEM should also be enclosed along with the technical bid. A document in support of this must be enclosed.**
- Signed & Stamped compliance sheet of the technical specification as per Annexure-1 below of the offered equipment/item.
- Successful bidder will provide OEM warranty certificate and test report.

**b. Bidder Selection:**

- The bids will be evaluated for technical qualification.

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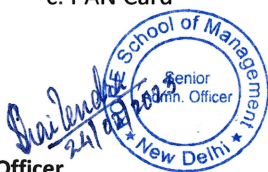
## FORE School Of Management, New Delhi

- The commercial bid will be opened after evaluation of the technical bid.
  - Among the technically qualified bids, the best commercial price bid will be selected.
- c. **Purchase Order:** The successful bidder shall be issued with Purchase Order. The Purchase Order is to be accepted by the bidder signing and returning an acknowledgement copy of it within 5 working days. Acceptance of Purchase Order shall effect a contract between the Parties under which the rights and obligations of the parties shall be governed solely by the terms and conditions of this Purchase Order.
- d. **Delivery:** 4- 6 weeks
- e. **Payment Terms:**
- Payment will be made after technical inspection by the purchaser to verify the technical compliance of the item supplied and installation checklist.
  - 100% Payment shall be made on successful delivery, installation and system integration with networking components to achieve end-to-end connectivity.
  - No payment will be made for Desktops and accessories rejected at the site on testing.
  - For claiming this payment the following documents are to be submitted to the purchasing authority.
    - a. Invoice fully showing GST No. and Bank Details
    - b. Delivery Challan/ Bills in duplicate duly pre-receipted
    - c. PAN Card

Issued by:

Sr. Administrative Officer

FORE School of Management  
B-18, Qutab Institutional Area,  
New Delhi – 110016



*Uday Kumar*

## Annexure 1

Dell Optiplex 5000 Small Form Factor
<b>Dell 20 Monitor – E1920H</b>
Inel Core i7- 12th Generation 12700, 12C,25MB Cache,20T ,2.1Ghz to 4.9Ghz/65W
Graphics : AMD Radeon 550 with 2GB LP & Integrated Intel UHD Graphics 730
Intel Q670 Chipset
16GB RAM DDR4-3200, Two DDR4 UDIMM Slots, Dual-channel capable up to 128GB DDR4-3200
512GB SSD M.2 2230 PCIe NVMe Class 35
High Definition(HD) Audio
USB Keyboard, Black
USB Mouse Black
Power Supply 260W with 85% Efficient, 80 Plus Bronze
Connectivity :
Ethernet Interated 100/1000M
Front Ports : 2xUSB 3.2 Gen1, 1xUSB -C 3.2Gen1, 1xHeadphone/Microphone combo jack
Rear Ports : 2xUSB 2.0, 4xUSB 3.2Gen1, 1VGA,2xDP 1.4a., 1HDMI
Security/Certifications
Discrete TPM 2.0, ENERGY STAR Qualified,TCO Certified
3-Year , Onsite Service
Operating System : Ubuntu Linux 20.04

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