

FORE SCHOOL OF MANAGEMENT NEW DELHI

EMPANELMENT OF BOOK SUPPLIER AND INVITATION / EXPRESSION OF INTEREST / QUOTATION TO OFFER DISCOUNT RATE TO LIBRARY ON SUPPLY OF BOOKS.

The Booksellers, Vendors, or Book stores interested in supplying books to the FORE School of Management (FSM) Library during the financial year commencing from 1st April 2024 to 31st March 2025 are requested to apply for registration of their firm with FSM. Sealed quotations/tenders are invited for the financial year of 2024-25 from the reputed book suppliers based on the publisher to offer the highest rate of discount to the library on the supply of books as per the FSM Library terms and conditions.

1. The quotation is invited in two following categories separately:
 - A) For supply of up to 5 copies of any title for Indian & Foreign Publications.
 - B) For supply of more than 5 copies of any title for Indian & Foreign Publications.

Prescribed Performa to quote the rate of discount is available at the end of this document.

2. Please submit your quotations within the stipulated time; the quotations will be opened in front of the Purchase Committee.
3. In case of Proprietary Documents / Items, the concerned firm/aggregator may communicate us to appear for negotiation in the Purchase Committee meeting.
4. Once the quotation along with the final rate of discount submitted by the book supplier is accepted by the institute, the supplier has to submit an undertaking regarding supply of library documents as per library terms & conditions.
5. The rates of discount with other terms & conditions will be applicable for one financial year. It may be extended further with mutual agreement if required.
6. In case of any discrepancy intentionally or unintentionally by any supplier, Purchase Committee reserves the right to reject their quotations / blacklist their names.
7. The quotations received after the due date and time or incomplete shall be rejected out rightly.
8. The FSM does not bind itself to accept the highest quotation and reserves the right to reject any or all quotations without assigning any reason thereof. The right to accept quotation in part, i.e., any item or any quantity and to reject it for the rest is also reserved.
9. The book supplier shall not decrease the rates of discount for any reason whatsoever during the agreement period. However, in any genuine case, it may be considered by the FSM authority.
10. The book supplier should have at least five years of experience in the field. A list of reputed organizations where the bidder had given such service should be attached.

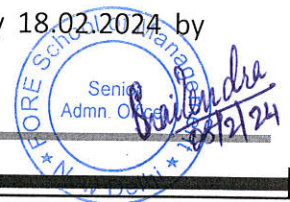
Prakash Hand

08/02/2024



11. A certificate that your firm has not been debarred/blacklisted for any reason/period by any Central/State Govt. Dept./Institute/Organisation, etc. If so, particulars of the same may be furnished. Concealment of facts shall not only lead to cancellation of the order for the supply of books but may also warrant legal action/ debar/blacklist which is deemed fit.
12. The book supplier shall deliver the books/documents to FSM Library premises at his own expense. No freight for to and fro transportation shall be paid by the Library. If freight for to and fro transportation etc. is applicable, it should be communicated in writing in advance.
13. The book supplier shall deliver all ordered books in one lot within the time limit specified in the supply order. The supply order can be extended by the Librarian only in exceptional cases on written request giving reasons/explaining circumstances due to which delivery period could not be adhered to.
14. The book supplier has to supply the new books in good condition and shall be responsible for misprint, defective pieces from the publisher, and any damaged books due to any reasons during transportation, etc. If any book/s is found damaged, the recovery for the same will be adjusted from outstanding payment / pending bills of the book supplier.
15. The book supplier has to submit the bill along with the supply of books, or within 15 days of supply. On delay of any payment, no claim of interest or any charge will be entertained by the library.
16. Appeal against any terms & conditions shall, however, lie with the Director, FSM whose decision shall be final. The dispute, if any, shall be subject to the jurisdiction of Courts at New Delhi. Any other jurisdiction mentioned in the quotations or invoices of the book supplier shall be invalid and shall have no legal sanctity.
17. In case, any other information/clarification is required, the Librarian may be contacted at Telephone No. 011- 41242417 on any working day (Monday to Friday) from 09:00 a.m. to 05:00 p.m.
18. The quotation shall be submitted in a sealed envelope and shall have the **superscription**.
"QUOTATION TO OFFER DISCOUNT RATE TO LIBRARY ON SUPPLY OF BOOKS".
19. The sealed quotations, complete in all respects, should be dropped in the tender box located at the security gate at **FORE School of Management, New Delhi** "Adhitam Kendra" B-18, Qutub Institutional Area, New Delhi - 110 016 latest by 18.02.2024 by 15.00 hours.

Prakash Kumar
08/02/2024

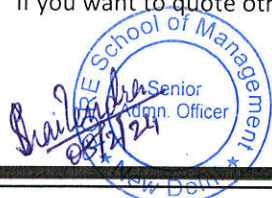


Performa for Rate of Discount - 2024-25

Sn	Name of Publishers	up to 5 Copies	more than 5 Copies	Sn	Name of Publishers	up to 5 Copies	more than 5 Copies
1	Academic Fo.			51	New Age Pub.		
2	Academic Press			52	New Century Pub.		
3	Affi. East West			53	Notion Press		
4	Aleph Book Company			54	Om Books International		
5	Ane Books			55	Oriented Long.		
6	Atlantic Pub.			56	O'reilly Media		
7	Apress			57	Oxford IBH Pub.		
8	Bharat Law House			58	Oxford Uni. Prees		
9	Biztantra Pub.			59	Packet Publishing		
10	Bloomsbury India			60	Pearson India		
11	Book Well			61	Pearson Intl.		
12	BPB Pub.			62	Penguin book		
13	Business World			63	Penguin Classics		
14	C.P .H. Allahabad			64	Performance Factory		
15	Cambridge Pub.			65	Prabhat Prakashan		
16	Cambridge Uni.			66	Prentice Hall India		
17	CBS Pub.			67	Princeton Uni Press		
18	Cengage Learning Pub.			68	Random House		
19	Corporate Law Adviser			69	Richard McKnight & Ass		
20	Create space Independent Pub			70	Routledge		
21	Deep & Deep Pub.			71	Rupa & Co.		
22	Elsevier Pub.			72	SAS Publishing		
23	ERMSTTP, LLC			73	S.Chand		
24	Excel Books			74	Sage Intl.		
25	Foreign pub.			75	Sage Pub.		
26	Galgotia Pub.			76	Sagment book		
27	Global Vision P			77	SAP Press		
28	Gower Publishing			78	Simon & Schutter		
29	Govt. Publication			79	Shroff Publishers		
30	H B S Pub.			80	Skylark Pub.		
31	Harvard University Press			81	Springer		
32	Harper Collins India			82	Standerd Pub.		
33	Himalaya Pub.			83	Sultan chand Pub.		
34	IFRS Foundation			84	Sweet & Maxwell		
35	Int. Book Ho.			85	Taylor & Francis		
36	Jaico Pub.			86	Taxmann Pub.		
37	Jain Book Agency			87	Techmedia Pub.		
38	Kanishka Publishers			88	Thomas Dunne Books		
39	Kogan Page			89	Thomson Press		
40	Konark Publishers			90	Times Group Pub.		
41	Krishna Prakasan			91	TMH Pub.		
42	Laxmi Pub.			92	UBS Pub.		
43	Lawrence Erlbaum Associates			93	Universal Law Pub		
44	MacMillan India			94	Vikas Pub.		
45	Manning Publications			95	Viva book pvt.ltd.		
46	Mayfield Publishing Company			96	Wiley & Sons		
47	McGraw Hill Pub.			97	Wiley Dreamtech Pub.		
48	Metropolitan Pub.			98	Wisdom Tree Pub.		
49	Narrosa Pub.			99	World Scientific Pub.		
50	National Book Trust			100	W.W. Norton & Com		

If you want to quote other publishers rate which are not included in the above list, please attach a separate sheet.

Signature of owner/proprietor.



Baksh hach
08/02/2024